

POSITION DESCRIPTION

Position Title:	Practice Supervisor
Location:	South East Queensland
Employer:	Bravehearts Inc
Terms:	Part-time
Reports to:	Therapeutic Services Manager
Award:	SCHC&DS Industry Award Level 7



Our Vision

To make Australia the safest place in the world to raise a child.

Mission Statement

Our Mission is to prevent child sexual assault in our society.

Guiding Principles

Our Guiding Principles are to, at all times, do all things to serve our Mission without fear or favour and without compromise and to continually ensure that the best interests and protection of the child are placed before all other considerations.

Guiding Values

Our guiding values are to at all times do all things to serve our Mission with uncompromising integrity, respect, energy and empathy, ensuring fairness, justice and hope for all children and those who protect them.

PRIMARY DUTIES AND RESPONSIBILITIES:

Reporting Relationships

Report directly to the Therapeutic Services Manager

Key areas of responsibility

Overall, the Practice Supervisor is responsible for the supervision, debriefing, self care and professional development of the team across the three locations

- Provide regular, supervision to all Counselling staff including students, and Intake staff to ensure quality practice among the team.
- Coordinate monthly counsellor day meetings and associated professional development.
- Assist in the development of new therapeutic and educational modalities, to better meet client needs and agency goals.
- Attendance at conferences/meetings/Bravehearts functions.
- Assist staff in managing their client load and self-care.
- Assist Counselling staff to meet the needs of their professional body for registration requirements.
- Attend regular counselling meetings.
- Work with the Director of People and Culture on emerging HR or culture challenges or suggestions and therapeutic staff retention strategies
- Work as part of a team to attain Bravehearts mission.
- Point of contact for the student placement and provision of guidance to the student.

PERSONAL SPECIFICATIONS:

Qualifications/Experience:

- A tertiary qualification in psychology or a related field is essential.
- Registration and/or membership with governing body of profession (AHPRA and Australian Psychological Association) is essential.
- Supervision training (STAP) is desirable
- Eligibility for a Working with Children Check Blue Card and National Police Certificate is essential.
- Experience in providing trauma counselling.
- Experience in working with children and young people will be a definite advantage.
- A minimum of 5 years experience in counselling.

- Experience and understanding of issues relating to service delivery with an agency that is committed to socially and culturally inclusive practices preferable.

Personal Qualities:

- The appointee needs to possess personal qualities of integrity, sound judgement, empathy, and respect for individuals.
- High levels of verbal and written communication, as well as well-defined negotiation and mediation skills are essential.
- The capacity to work enthusiastically within the parameters of the Bravehearts mission and philosophy and to its vision for an optimum contribution to the lives of children and young people who have experienced sexual assault, their non-offending family members and primary caregivers.
- Principles of social justice will underpin the appointee's practice.
- To respect the boundaries that exist within your role and to at all times remain transparent and accountable for decisions made.

Skills and Abilities:

- Proficient level of counselling skills, including individual, family and group therapy.
- A well developed understanding of the effects of child sexual assault on the individual, family, interpersonal, and societal level.
- Excellent written and verbal communication.
- An understanding of child protection legislation relevant to service delivery.
- Ability to work well within a team environment and promote team wellbeing and cohesion.
- Excellent leadership skills and the ability to lead by example
- Exceptional organisational skills.
- Intermediate use of Microsoft office suite and keyboard skills.

I, _____ acknowledge that I have no past or pending convictions or allegations in relation to harming a child or acting inappropriately toward them nor have I ever deliberately harmed a child or acted inappropriately toward them. I have read, agree and understand my position description. I declare that there is no medical or other condition which would stop me from undertaking the duties listed.

Signed: _____

Date: _____