

## POSITION DESCRIPTION



**Bravehearts**  
Educate Empower Protect  
Our Kids

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|------------------------|--|
| <b>Position Title:</b> | Therapeutic Case Manager – Beyond Brave                                      |
| <b>Location:</b>       | SEQ, with some regional travel   |
| <b>Employer:</b>       | Bravehearts  |
| <b>Terms:</b>          | Part-time temporary, 6 month contract  |
| <b>Remuneration:</b>   | Social, Community, Home Care and Disability Services Industry Award, Level 5 |
| <b>Reports to:</b>     | National Manager of Advocacy and Support Services                            |

### Our Vision

To make Australia the safest place in the world to raise a child.

### Mission Statement

Our Mission is to prevent child sexual assault and exploitation in our society.

### Guiding Principles

Our Guiding Principles are to, at all times, do all things to serve our Mission without fear or favour and without compromise and to continually ensure that the best interests and protection of the child are placed before all other considerations.

### Guiding Values

Our guiding values are to at all times do all things to serve our Mission with uncompromising integrity, respect, energy and empathy, ensuring fairness, justice and hope for all children and those who protect them.

### PURPOSE OF POSITION:

The Therapeutic Case Manager is responsible for supporting survivors of child sexual abuse who are considering applying to the National Redress Scheme. The Case Manager provides client focused short term counselling and emotional support in a trauma informed context.

### PRIMARY DUTIES AND RESPONSIBILITIES:

#### Key Areas of Responsibility

The Therapeutic Case Manager position is responsible for:

- Managing a caseload of approximately 10 - 15 clients.
- Providing clear and accurate information about the National Redress Scheme ('Redress Scheme') to clients who have experienced historical Institutional Child Sexual Abuse.
- Working collaboratively with a highly specialised team of Case Managers.
- Conducting risk assessments and interventions, as necessary.
- Delivering short-term trauma-informed counselling (including phone support) and/or crisis intervention which are linked to lodgement of an application to the Redress Scheme.
- Providing psychosocial education about the impacts of trauma.
- Assisting outreach clients to complete and lodge applications for the Redress Scheme.
- Promoting the Redress Scheme and Beyond Brave services to and building relationships with the community and local service providers.
- Undertaking case debrief, professional development activities and supervision.

### QUALIFICATIONS, TRAINING AND EXPERIENCE:

#### Essential

- A minimum of 2-years post graduate experience providing counselling to survivors of complex childhood trauma and/or violence, or in mental health.
- Experience in working with Adult survivors of child sexual assault, Aboriginal and Torres Strait Islander people, people with disabilities and members of the CALD communities.
- Degree in counselling, psychology, or social work with eligibility for membership of the relevant professional association (APS, AASW or PACFA).
- Intermediate use of Microsoft office suite and keyboard skills.
- Must have or be willing to apply for a Working with Children Check (Blue Card) and a National Police Certificate.
- Must possess a driver's license.

## **SELECTION CRITERIA**

The following knowledge, skills and experience are required for the position of Therapeutic Case Manager:

1. Demonstrated ability to provide support services to adults who have experienced childhood trauma and its lifelong impact.
2. Knowledge and experience of counselling approaches including responses to trauma and experience in crisis or general counselling work.
3. Capacity and willingness to work effectively within a multi-disciplinary team and to be flexible and adaptable in order to meet the organisation's needs.
4. Strong ability to work autonomously and exercise initiative and integrity in their relationships with clients and in their professional role with Beyond Brave.
5. Knowledge and understanding of frameworks of ethical practice; confidentiality; the requirements of mandatory reporting; and relevant state and national laws.
6. Well-developed written and verbal communication skills including presentation and report writing skills.
7. Demonstrated ability to apply computing concepts in programs including Microsoft Office, incorporating Word, Excel, Access, and Outlook (for use of electronic calendars and email), the internet and other computer software.
8. Demonstrated time management and priority setting skills.

I, \_\_\_\_\_ acknowledge that I have no past or pending convictions or allegations in relation to harming a child or acting inappropriately toward them nor have I ever deliberately harmed a child or acted inappropriately toward them. I will immediately inform my manager of any charges of child sexual assault or interpersonal violence.

I have read, agree and understand my position description. I understand that any inappropriate behaviour towards children on my part may lead to me being stood down from my position, and any prosecution of child sexual assault, or violence towards person, whether at work or not, may lead to immediate termination of employment. I declare that there is no medical or other condition which would stop me from undertaking the duties listed.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_