

Position Description

Position Title:	Beyond Brave Inmate Engagement Program, Redress Case Manager
Level:	Social, Community, Home Care and Disability Services Industry Award 2010 Level: 5
Location:	SEQ Queensland
Employer:	Bravehearts
Reports to:	Inmate Engagement Program Coordinator

Our Vision

A world where people, communities and systems all work together to protect children from sexual abuse.

Our Mission

To provide a coordinated and holistic approach to the prevention and treatment of child sexual abuse.

Our Values

Integrity: We act with integrity, demonstrate accountability, honesty, and at all times, behave ethically.

Respect: We behave and communicate with inclusivity, mindfulness, and professionalism whilst continually embracing diversity.

Energy: We unreservedly apply ourselves using all efforts, power and abilities towards protecting children from child sexual abuse.

Empathy: We acknowledge the bravery of survivors and those that support them. Without fear or favour, we seek to ensure that children have a childhood free from sexual harm.

Bravery: We seek to genuinely understand other people's experiences, culture and perspectives. In turn, we support individuals and communities in a manner that is meaningful to them.

Position Purpose

The Redress Case Manager is responsible for supporting survivors of child sexual abuse who are incarcerated and are considering applying to the National Redress Scheme. The Case Manager provides client focused short term counselling and emotional support in a trauma informed context and supporting clients to complete redress applications.

Primary Duties & Responsibilities

The Case Manager position is responsible for:

- Managing a caseload of approximately 40 – 45 clients.
- Providing clear and accurate information about the National Redress Scheme ('Redress Scheme') to clients who have experienced historical Institutional Child Sexual Abuse.
- Assisting incarcerated clients to complete and lodge applications for the Redress Scheme.
- Working collaboratively with a highly specialised team of Case Managers.
- Conducting risk assessments and interventions, as necessary.
- Delivering short-term trauma-informed counselling (including phone support) and/or crisis intervention which are linked to lodgement of an application to the Redress Scheme.
- Providing psychosocial education about the impacts of trauma.
- Promoting the Redress Scheme and Beyond Brave services to and building relationships with Correctional Centres across Australia.
- Undertaking case debrief, professional development activities and supervision.
- Outreach responsibilities with travel to North Queensland Correctional Centres expected every 8 to 10 weeks.

Personal Specifications

Qualifications/Experience:

- A minimum of 2-years post graduate experience providing counselling to survivors of complex childhood trauma and/or violence, or in mental health.
- Experience in working with adult survivors of child sexual assault, Aboriginal and Torres Strait Islander people, people with disabilities and members of the CALD communities.
- Experience working in a Correctional setting.
- Degree in counselling, psychology, or social work with eligibility for membership of the relevant professional association (APS, AASW, ACA or PACFA).
- Demonstrated ability to provide support services to adults who have experienced childhood trauma and its lifelong impact.
- Must have or be willing to apply for a Working with Children Check (Blue Card) and a National Police Certificate.
- Must have or be willing to undergo the necessary checks to work in Correctional Centres.
- Must possess a driver's license.

Personal Qualities:

- Strong ability to work autonomously and exercise initiative and integrity in their relationships with clients and in their professional role with Beyond Brave.
- Knowledge and experience of counselling approaches including responses to trauma and experience in crisis or general counselling work.
- Capacity and willingness to work effectively within a multi-disciplinary team and to be flexible and adaptable in order to meet the organisation's needs.
- Knowledge and understanding of frameworks of ethical practice; confidentiality; the requirements of mandatory reporting; and relevant state and national laws.

Skills and Abilities:

- Intermediate use of Microsoft office suite and keyboard skills.
- Demonstrated time management and priority setting skills.
- Demonstrated ability to apply computing concepts in programs including Microsoft Office, incorporating Word, Excel, Access, and Outlook (for use of electronic calendars and email), the internet and other computer software.
- Well-developed written and verbal communication skills including presentation and report writing skills.

I, _____ acknowledge that I have no past or pending convictions or allegations in relation to harming a child or acting inappropriately toward them nor have I ever deliberately harmed a child or acted inappropriately toward them. I will immediately inform my manager of any charges of child sexual assault or interpersonal violence.

I have read, agree and understand my position description. I understand that any inappropriate behaviour towards children on my part may lead to me being stood down from my position, and any prosecution of child sexual assault, or violence towards person, whether at work or not, may lead to immediate termination of employment. I declare that there is no medical or other condition which would stop me from undertaking the duties listed.

Signed: _____

Date: _____